

How to submit a Submeter Read

1. **Access HRSD My Account:** To enter your submeter reading please go to <https://myaccount.hrsd.com/> and select Submit a Submeter Read.
2. **Enter your reading information:** Enter your Account Number, Meter Number, meter read date and meter reading. (Your meter number is located on your bill in the Account Detail section.)
3. **Click “Submit”:** To continue with submeter read entry
4. **Meter Read Entry Successful:** Your meter reading has been successfully processed